

UNIVERSITY OF THE PHILIPPINES VISAYAS OFFICE OF THE CHANCELLOR



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29 January 2021

ADMINISTRATIVE ORDER NO. CCC 2021-064

- TO : ALL CONCERNED
- SUBJECT : Reconstitution of the Review and Compliance Committee (RCC) to evaluate the submitted Statement of Assets, Liabilities and Net Worth (SALN) as of 31 December 2020

The following are hereby appointed Chair, Vice-Chair, and Members of the SALN Review and Compliance Committee (RCC) with their respective office/unit assignment indicated opposite their names:

Persons Responsible		Office/Unit Assignment
Ms. Ella O. Tidon	Chair	UPV Iloilo campuses
Mr. Telesforo S. Sales	Vice Chair	UPV Tacloban College campus
Mr. Jessie N. Monsale	Member	 College of Arts and Sciences (CAS) SOTECH Library Services
Ms. Ma. Teresa P. Gabon	Member	College of Fisheries and Ocean Sciences (CFOS) – Dean's Office, OCS, IA (including BAC), IFPDS, IFPT, IMFO
Ms. Evelyn T. Tidon	Member	College of Management (CM)
Mr. Pablo U. Bonida	Member	UPV Tacloban College (UPVTC)
Ms. Marilou H. Jover	Member	Office of Student Affairs (OSA)
Ms. Elma A. Sazon	Member	Accounting Services Office
Ms. Melany T. Calcaben	Member	Campus Development and Maintenance Office (CDMO) and SWUS
Ms. Luzette T. Cosico	Member	OC, Iloilo City Liaison Office, Budget Office, IPO, Logal Office, OAB, OICA, Babinunged Office,

- Legal Office, OAR, OICA, Pahinungod Office
- OVCAA, NSTP, TLRC, GPO, OUR
- OVCRE, GDP, NIMBB, OCEP, PGC, RRC, SWF, TTBDO
- OVCA, ASO, Cash Office, DISP, DLO, HRDO, HSU, SPSO, SSF
- OVCPD, SDRP, SARP

New Administration Building, UPV Campus, Miagao, Iloilo Telefax: (033) 315-9378 Trunklines: (033) 315-9631 to 32; 508-4164 to 65 - Local 102 & 103 Email: oc.upvisayas@up.edu.ph As RCC members, you are tasked to carry out the following:

- a) Guide employees on how to update/accomplish their SALNs as of 31 December 2020, using their HRIS-UIS accounts;
- b) Evaluate whether employees assigned to you have provided all the information required in the SALN form;
- c) Issue a written notice of compliance to employee(s) concerned when SALNs are not properly and completely accomplished. A sample form of the notice is attached; and
- d) Ensure that all SALNs are submitted on time before the documents are subscribed and sworn.

UPV Tacloban College is enjoined to send their SALNs to UPV HRDO not later than <u>15 April 2021 (Thursday)</u>.

For your information and guidance.

CLEMENT C CAMPOSANO Chancellor

CC: OVCA Accord HSU OSA CDMO-SWUS CAS CFOS-IA Libra CFOS-IA-BAC SPS CFOS-IFPDS HRU CFOS-IFPT CFOS-IFPT CFOS-IMFO CM SOTECH UPVTC

Accounting OSA CAS Library SPSO HRDO

CCC/EOT/Imjs

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