



# University of the Philippines Visayas

Miag-ao, Iloilo, Philippines 5023

**SUPPLY AND PROPERTY SERVICES OFFICE**

Telefax: (033)-315-98-58

Website Address: [www.upv.edu.ph](http://www.upv.edu.ph)

## REQUEST FOR QUOTATION

Date: May 01, 2024

Quotation Number: 2024- 296

Mode of Procurement : SVP

MPS#: MPS-2024-016m

Please quote us your best offer on the item/s listed below, subject to the terms and conditions.

- Submit **sealed quotation** to SPSO City Campus or Miag-ao Campus or EMAIL to: [sps0.upvisayas@up.edu.ph](mailto:sps0.upvisayas@up.edu.ph)
- Indicate company name, address and quotation number on the envelope or in your email subject
- Affix full signature over printed name.

Please address to: EMILIZA C. LOZADA  
Chief, SPSO ,U.P.Visayas  
Miag-ao,Iloilo

DEADLINE: 5.8.24

For: *[Signature]*  
**EMILIZA C. LOZADA** *01c 5.6.24*  
Chief, SPSO *[Signature]*

Item No.	Qty	Unit	Item and Description	ABC	Offered Brand or Model	Unit Price	Total Price
1	1	PC	Digital Multifunction Printer/Scanner/Copier (1 Unit)	59,000.00			
			Pls. see attached specs.				
				<b>Total : 59,000.00</b>			

**LEGAL OFFICE-ERAMARKED 2024-04-294 LEGAL UPV REPROGRAMMED FUNDS GF 1349<sup>TH</sup> BOR MTG**

### Our Terms and Conditions

- DELIVERY PERIOD: W/in 10 working days upon receipt of PO
- PLACE OF DELIVERY: UPV SPSO, Iloilo City Campus
- PRICE VALIDITY : 20 days
- FREE WARRANTY OF : 1 Year
- PAYMENT TERMS : 30 days

*₱59K*

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel No. / Cellphone No. / E-mail Address

\_\_\_\_\_  
Date