



**University of the Philippines Visayas**  
**PROCUREMENT SECTION**  
 Miag-ao, Iloilo, Philippines 5023  
 Tel/Fax: 033-315-81-41  
 EMAIL: pps@upv.edu.ph/spsos.upvisayas@up.edu.ph

**REQUEST FOR QUOTATION**

Date:  
 Quotation Number:  
 MPS No.  
 Mode of Procurement:

April 16, 2024  
 2024- 230  
 2023-022m  
 SVP

**Re-canvass**

Please quote us your best offer on the item/s listed below, subject to the terms and conditions.

- Submit quotations to UPV-SPSO Miagao Campus, New Administration Building or fax your quotations at **033-3158141**
- Indicate company name, address, and quotation number on the envelope or in your email subject.
- Affix full signature over printed name.

Please address to: **EMILIZA C. LOZADA**  
 Chief, SPSO, UP Visayas  
 Miagao, Iloilo

**DEADLINE :** 4.23.24

*Emiliza*  
**EMILIZA C. LOZADA**  
 CHIEF, SPSO *zr fs*

Item No	Qty	Unit	Item and Description	ABC	Offered Brand or Model	Unit Price
1	8	piece	Office Table, solid wood w/ 3 side drawers, computer CPU shelf on the opposite side and 1 center drawer	13,500.00		
2	6	piece	Filing Cabinet, steel w/ 4 drawers	9,950.00		
3	7	piece	Office Chair, mesh back w/ arm rest, gaslift, steel base	2,900.00		
4	1	piece	Office Chair, mesh high back w/ arm rest, gaslift, steel base	5,139.00		
<b>EARMARKED 2023-10-1058 UPV Reprogrammed Funds-GF 1379th BOR/SPSO</b>						

**Our Terms and Conditions**

- DELIVERY PERIOD: 15 working days upon receipt of P.O.
- PLACE OF DELIVERY: UPV, SPSO, Miagao Campus
- PRICE VALIDITY : 30 days
- WARRANTY DATE: 3 months
- PAYMENT TERMS : 30 days

*RECANVASS RFR - 2023-405*

*P 193,139*

After having carefully read and accepted your terms and conditions, I/We quote you on the item/s at prices noted above.

**FAXED:**

Date: \_\_\_\_\_ Time: \_\_\_\_\_

**Personally Distributed:**

Received by: \_\_\_\_\_

Signature over Printed Name

Date

Printed Name / Signature

Tel No. / Cellphone No. / E-mail Address

Date