



University of the Philippines Visayas
Miag-ao, Iloilo, Philippines 5023

REQUEST FOR QUOTATION

Date: 18-Dec-23

Quotation Number: 2024-01-004

Mode of Procurement: SVP

MFC No. 2024-001m

Please quote us your best offer on the item/s listed below, subject to the terms and conditions.

- Submit quotations to UPV-SPSO Miagao Campus, New Administration Building or fax your quotations at **(REQUESTOR'S CONTACT NUMBER)**
- Indicate company name, address, and quotation number on the envelope or in your email subject.
- Affix full signature over printed name.

Please address to Emeliza C. Lozada
Chief, SPSO, UP Visayas
Miagao, Iloilo

DEADLINE : Urgent!

Emeliza C. Lozada
EMELIZA C. LOZADA

Item No.	Qty	Unit	Item and Description	Offered Brand or Model	Unit Price
1	1	Job	Catering services for the activity, "Island and Coastal Ecologies Workshop: A Sustainable Futures Initiative", on January 19, 2024 at UP Mach, UP Visayas, Iloilo CITY with overflowing coffee, Buffet, Assisted/ packed with table setting. With socials after dinner January 19, 2024: AM Snacks, Good for 105 pax - pasta with toasted bread and juice; Lunch, Good for 120 pax- Rice, soup, chicken, pork/beef, vegetable, dessert and softdrinks; PM Snack, good for 120 pax - Sandwich and Juice; Dinner, good for 120 pax- Rice, soup, chicken, pork/beef, vegetable, dessert and softdrinks; (Socials-pizza, chips, peanuts, fruits)		
			ABC - P 130,200.00		

Our Terms and Conditions

1. DELIVERY PERIOD: On the dates specified above
2. PLACE OF DELIVERY: UP Mach, UP Visayas, Iloilo City
3. PRICE VALIDITY: 20 days
4. WARRANTY DATE: None
5. PAYMENT TERMS: 30 days

After having carefully read and accepted your terms and conditions, I/We quote you on the item/s at prices noted above.

FAXED:

Date: _____ Time: _____

Personally Distributed:

Received by: _____
Signature over Printed Name

_____ Date

Printed Name / Signature

Tel No. / Cellphone No. / E-mail Address

Date