

JAN 05 2024
Kurt



University of the Philippines Visayas
Miag-ao, Iloilo, Philippines 5023

REQUEST FOR QUOTATION

Date: #####
 Quotation Number: 2024-01-002
 Mode of Procurement: SWP
 MPS. No. 2024-001m

Please quote us your best offer on the item/s listed below, subject to the terms and conditions.

- Submit quotations to UPV-SPSO Miagao Campus, New Administration Building or fax your quotations at **(REQUESTOR'S CONTACT NUMBER)**
- Indicate company name, address, and quotation number on the envelope or in your email subject.
- Affix full signature over printed name.

Please address to: Emeliza C. Lozada
 Chief, SPSO, UP Visayas
 Miagao, Iloilo

DEADLINE : URGENT

Emeliza C. Lozada
EMELIZA C. LOZADA

Item No.	Qty	Unit	Item and Description	Offered Brand or Model	Unit Price
1	1	Job	Catering services for the activity, "Island and Coastal Ecologies Workshop: A Sustainable Futures Initiative", on January 16-18, 2024 at CFOS, AV Hall, UP Visayas, Maigao, Iloilo with overflowing coffee, Buffet, Assisted/ packed with table setting.		
			January 16, 2024:		
			AM Snacks, good for 40 pax - pasta with toasted bread and juice;		
			Lunch, good for 70 pax - Rice, soup, chicken, pork/beef, vegetable, dessert and softdrinks;		
			PM Snack, good for 70 pax - Sandwich and Juice;		
			January 17, 2024; good for 105 pax		
			AM Snacks - pasta with toasted bread and juice;		
			Lunch - Rice, soup, chicken, pork/beef, vegetable, dessert and softdrinks;		
			PM Snack - Sandwich and Juice;		
			Dinner - Rice, soup, chicken, pork/beef, vegetable, dessert and softdrinks;		
			January 18, 2024; good for 105 pax		
			AM Snacks - pasta with toasted bread and juice;		
			Lunch - Rice, soup, chicken, pork/beef, vegetable, dessert and softdrinks;		
			PM Snack - Sandwich and Juice;		
			January 20, 2024: good for 55 pax		
			AM Snacks - pasta with toasted bread and juice;		
			Lunch - Rice, soup, chicken, pork/beef, vegetable, dessert and softdrinks;		
			PM Snack - Sandwich and Juice;		
			Dinner - Rice, soup, chicken, pork/beef, vegetable, dessert and softdrinks;		

Our Terms and Conditions

1. DELIVERY PERIOD: On the dates specified above
2. PLACE OF DELIVERY: CFOS, AV Hall, UP Visayas, Miagao, Iloilo
3. PRICE VALIDITY: 20 days
4. WARRANTY DATE: None
5. PAYMENT TERMS: 30 days

After having carefully read and accepted your terms and conditions, I/We quote you on the item/s at prices noted above.

FAXED:

Date: _____ Time: _____

Personally Distributed:

Received by: _____
 Signature over Printed Name

_____ Date

 Printed Name / Signature

 Tel No. / Cellphone No. / E-mail Address

 Date