# PURCHASE ORDER

**University of the Philippines Visayas**  
Miagao, Iloilo, Philippines, 5023

---

**Supplier:** COMPUTRON BUSINESS CENTER  
**Address:** Quezon Street, Iloilo City  
**Telephone No.:** (033) 335-06-32  
**TIN:**  

---

**P O Number:** 2015-17U  
**Date:** March 23, 2015  
**Mode of Procurement:** SVP

---

**Gentlemen:**  
Please furnish this office the following articles subject to the terms and conditions contained herein.

**Place of Delivery:** UPV-SPSO, Iloilo City Campus  
**Delivery Term:** w/in 10 working days  
**Date of Delivery:**  
**Payment Term:** 30 days  
**Warranty Period:** 1 Year

---

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Qty.</th>
<th>Unit</th>
<th>Description</th>
<th>Unit Cost</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>unit</td>
<td>Fax Machine – Brother Fax 878</td>
<td>5,490.00</td>
<td>5,490.00</td>
</tr>
</tbody>
</table>

---

**Total Amount in Words:** FIVE THOUSAND FOUR HUNDRED NINETY PESOS ONLY  
**Amount:** P5,490.00

---

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the University shall rescind this order, without prejudice to other courses of action and remedies open to it.

---

**Conforme:**  
**Very Truly Yours,**  
**ESTERLINA L. GAMEZ**  
CHIEF, SPSO  
Authorized Official

---

**NOTE TO SUPPLIER: ACCEPT ONLY PURCHASE ORDER WITH ORIGINAL SIGNATURE OF UP VISAYAS AUTHORIZED OFFICIAL.**

---

**Funds Available:**  
OS# CO-15-02-0060 TLA  
**Amount:** P5,490.00  
**Fund Source:** OS# CO-15-02-0060 TLA