



SEARCH COMMITTEE FOR UPV-CAS DEAN 2020
UNIVERSITY OF THE PHILIPPINES VISAYAS
Miag-ao, Iloilo
Email: searchforcasdean2020@gmail.com



CALL FOR NOMINATIONS FOR THE NEXT DEAN OF THE COLLEGE OF ARTS AND SCIENCES (CAS), UNIVERSITY OF THE PHILIPPINES VISAYAS

The Search Committee, constituted through Administrative Order No. CCC 2020-008 dated 5 November 2020, is now actively conducting a search process for the next Dean of the College of Arts and Sciences (CAS), UP Visayas. The Search Committee is a fact-finding committee whose job is to ensure that there are enough qualified nominees for the position; gather all information considered useful for decision-making; and provide a frank assessment of the nominees' suitability for the position (1198th BOR Meeting, 28 July 2005). The search committee, however, cannot rank nor indicate its preference among qualified nominees.

Who may nominate?

1. UP Visayas community: Faculty, Administrative Staff, REPS, and Students of CAS and other Colleges/Institutes/Units of UP Visayas
2. Outside of UP Visayas community: Alumni, members of Constituent Units of the UP System, Stakeholders and partners of CAS and UP Visayas

Who may be nominated?

The nominee must possess the following qualifications:

1. Filipino citizen;
2. Commitment to steering the school towards becoming a Center of Excellence;
3. Commitment to academic freedom and the values and ideals of the University;
4. Distinction or outstanding academic credentials in the nominee's chosen field of expertise which should be along the lines of the school's disciplines or fields;
5. Leadership qualities and administrative or managerial capability;
6. Must be willing to serve the 3-year full term as Dean; and
7. Must consider resource generation an important function of the position;

Note: The nominee need not be a faculty member at the time of his/her nomination. Should he/she be appointed, he/she must have a faculty appointment (1198th BOR Meeting, 28 July 2005).

What are the required Nomination documents?

1. Nomination form specifying/citing the reasons or justification for the nomination.
 - Indicate how the nominee measures up to the qualifications specified above. The nomination form should bear the printed name(s) and signature(s) of the nominator/s, with conforme of the nominee (prescribed Nomination Form is attached); and
2. Two (2) copies of the nominee's curriculum vitae (CV) and one-or-two-page summary of the significant accomplishments of the nominee.
 - The nominee's CV should include the following:
 - a. Personal Information
 - b. Academic credentials
 - c. Teaching accomplishments
 - d. Research accomplishments
 - e. Institutional building accomplishments
 - f. Extension and public service accomplishments
 - g. Resource generation accomplishments
 - h. Administrative accomplishments
 - i. Other innovations and achievements

When is the deadline for the submission of Nomination papers?

The deadline for submission of Nomination papers is **on or before 16 November 2020 at 12:00 noon.**

Where to submit the Nomination Papers?

For those outside of UP Visayas community: Alumni, members of Constituent Units of the UP System, Stakeholders and partners of CAS and UP Visayas, please submit nominations (with complete documents) to:

The Office of the Chancellor
University of the Philippines Visayas
Administration Building, Miagao, Iloilo

For UP Visayas community, please submit nominations (with complete documents, soft copy is preferred but you can submit in hardcopy too) to any of the following members of the search committee:

Dr. Nathaniel C. Añasco or Ms. Feby Carmen
College of Fisheries and Ocean Sciences, UP Visayas
Miagao, Iloilo (ncanasco1@up.edu.ph, fecarmen@up.edu.ph)

Dr. SR Luzette Teruel
School of Technology, UP Visayas
Miagao, Iloilo (stteruel1@up.edu.ph)

Prof. Ryan Daga
UP Visayas College Tacloban
Tacloban City (rmdaga@up.edu.ph)

Ms. Sophia Diasanta
UPV Library
Iloilo City
(sbdiasanta@up.edu.ph)

Note:

- a. *Hard copies of Nomination Papers must be placed inside a sealed envelope*
- b. *Soft copies to be emailed to searchforcasdean2020@gmail.com and to the respective email address of the member of the Search Committee you want to directly receive the nomination)*

What are the significant milestones of the search process?

Schedule/Venue	Activities
9 November 2020; 1:00 PM	Start of Nomination Period
11 November 2020	State of CAS Address by Dean Katalbas
16 November 2020; 12:00 NN	Last day of submission of Nomination Papers
17 November 2020; 8:00 AM	Announcement of Nominees
18 November 2020 via Zoom	Public forum with Nominees: Presentation of Plans and Programs
19 – 25 November 2020 via Zoom	Sectoral Consultations
19 Nov 2020; 1:30 – 4:00 PM	Faculty
20 Nov 2020; 1:30 – 4:00 PM	Administrative staff and REPS
23 Nov 2020; 1:30 – 4:00 PM	Students
24 Nov 2020; 1:30 – 4:00 PM	Alumni
25 Nov 2020; 1:30 – 4:00 PM	Individual
26 November 2020 via Zoom meeting	Individual interview with the nominees
27 – 28 November 2020	Report Writing
30 November 2020	Submission of Report of the Search Committee to the Chancellor of UP Visayas

For the Search Committee for the Next UPV-CAS Dean:


NATHANIEL C. AÑASCO, Ph. D.
Chair



SEARCH COMMITTEE FOR UPV-CAS DEAN 2020
UNIVERSITY OF THE PHILIPPINES VISAYAS
 Miagao, Iloilo
 Email: searchforcasdean2020@gmail.com



NOMINATION FORM

Name of Nominee: _____

Justification :

Nominator(s) Signature(s) over Printed Name(s)

_____	_____
_____	_____
_____	_____

Nominee’s *Conforme*:

I accept the nomination to the Deanship of the UPV College of Arts and Sciences, and hereby certify my willingness to serve as Dean if appointed.

 SIGNATURE OVER PRINTED NAME
 Date Signed: