



UNIVERSITY OF THE PHILIPPINES VISAYAS  
College of Arts and Sciences  
Division of Professional Education  
U.P. HIGH SCHOOL IN ILOILO  
Iloilo City



**DEMOCRATIZED ADMISSION POLICY**

The University of the Philippines Visayas has adopted a policy of democratized admission for students in the high schools of the U.P. System. Under this policy, "Every high school in U.P. is a program for helping economically disadvantaged but deserving students gain access to tertiary education in U.P."\*

Pursuant to the U.P. Policy for Democratization of Admission, the UP High School in Iloilo admits incoming Grade Eleven students from low-income families. As such, the High School is an experimental laboratory for innovative teaching strategies designed to make up for this disadvantaged group's training in order to better prepare them for access to tertiary education, particularly in U.P.

**IMPLEMENTING GUIDELINES**

1. **Requirements for screening applicants:**
  - a. Applicants must belong to families with an annual family income of ₱210,000.00 or below, as determined by the family Income Tax Returns for the last two (2) years.
  - b. Applicants whose annual family income is higher than ₱210,000.00 but not exceeding ₱250,000.00 may be considered if there are five (5) or more dependents in the family or if said applicants come from public high schools located in rural and urban depressed areas.
  - c. Applicants must have a weighted average grade of **88** or better for Grade 9 and the First Grading Period of Grade 10.
2. **Documents required for application (Bring original copies for authentication, whenever applicable)**
  - a. **Certified true copy** (by the School Principal, Registrar, or Class Adviser) of Grade 9 Report Card and grades as of the First Grading Period of Grade 10;
  - b. Two (2) copies of 2"x 2" **identical ID** pictures taken within the last 6 months (*Write your name at the back*);
  - c. Photocopy of Birth Certificate from PSA (formerly NSO) or Local Civil Registrar;
  - d. Photocopy of NCAE Result;
  - e. Photograph of the applicant in front of his/her house (*Include a sketch of the location of your house on page 4.*);
  - f. Information sheet duly accomplished and jointly signed by the student applicant and his/her parent; and
  - g. Documents on family income (both mother and father):

**FATHER**

i. For income tax filers, submit photocopies of family Income Tax Returns for the last two (2) consecutive years (2017 and 2018);

ii. For those who do not file Income Tax Returns (like tricycle driver, housewife, laborer, etc.), submit a BIR certification of gross annual family income for the last two (2) consecutive years (2017 and 2018);

iii. For recipients of Pantawid Pamilyang Pilipino Program, submit a DSWD certification that your family is a recipient of the said Program;

iv. For OFWs, submit a POEA-certified true copy of the latest employment contract; and

v. For a solo parent, submit a photocopy of DSWD ID or notarized affidavit stating current marital status.

**MOTHER**

i. For income tax filers, submit photocopies of family Income Tax Returns for the last two (2) consecutive years (2017 and 2018);

ii. For those who do not file Income Tax Returns (like tricycle driver, housewife, laborer, etc.), submit a BIR certification of gross annual family income for the last two (2) consecutive years (2017 and 2018);

iii. For recipients of Pantawid Pamilyang Pilipino Program, submit a DSWD certification that your family is a recipient of the said Program;

iv. For OFWs, submit a POEA-certified true copy of the latest employment contract; and

v. For a solo parent, submit a photocopy of DSWD ID or notarized affidavit stating current marital status.

3. **Application and testing fee of ₱170.00.**

4. **All applicants must take the UP HIGH SCHOOL ADMISSION TEST (UPHSAT) on 23 November 2019.**

**SUBMISSION OF APPLICATION FORMS:**

**NOVEMBER 4 – 15, 2019 (except Saturday & Sunday)**

\*Excerpt from the minutes of the 1018<sup>th</sup> meeting of the UP Board of Regents held on January 30, 1989

**Note: We do not accept mailed application forms.**





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PHOTO  
2" x 2"  
ID Picture

**INFORMATION SHEET FOR GRADE ELEVEN APPLICANTS**

*Please PRINT all information. Check all appropriate boxes.  
Do not leave any item unanswered.*

**I. PERSONAL DATA**

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_  
(Family) (First) (Middle)

Home Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Tel./Cell Phone No.: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Name of School (Junior High School): \_\_\_\_\_

Type of School:  Public  Private  SUC (State University or College)

School Address: \_\_\_\_\_

Class Size (No. of Students in Grade 10): \_\_\_\_\_

Honors/Awards (in Grade 10, if any): \_\_\_\_\_

Father's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_

Highest Educational Attainment: \_\_\_\_\_ Degree Attained: \_\_\_\_\_

School: \_\_\_\_\_ Tel./Cell No.: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_

Highest Education Attainment: \_\_\_\_\_ Degree Attained: \_\_\_\_\_

School: \_\_\_\_\_ Tel./Cell No.: \_\_\_\_\_

Number of Children in the family including yourself: \_\_\_\_\_

Name of Brothers/Sisters	Age	Highest Educational Attainment	School
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Is your parent a UP employee?  Yes  No

If yes, please indicate position:

(Father) Position: \_\_\_\_\_ Unit/Office: \_\_\_\_\_

(Mother) Position: \_\_\_\_\_ Unit/Office: \_\_\_\_\_

Is your parent a UP graduate?  Yes  No

If yes, please indicate degree/college/campus?

(Father) Degree: \_\_\_\_\_ School/College: \_\_\_\_\_ Campus: \_\_\_\_\_

(Mother) Degree: \_\_\_\_\_ School/College: \_\_\_\_\_ Campus: \_\_\_\_\_

Do you have any other condition/impairment that requires special attention?  Yes  No

If yes, is it  physical?  psychological?

Please PRINT all information. Do not leave any item unanswered.

II. SOCIO-ECONOMIC STATUS

(Note: Please check appropriate box.)

1. On Parent/ Legal Guardian

Parent	Occupation	Employer/Address	Gross Annual (Yearly) Income
<input type="checkbox"/> Father			
<input type="checkbox"/> Stepfather			
<input type="checkbox"/> Mother			
<input type="checkbox"/> Stepmother			
<input type="checkbox"/> Legal Guardian			
Total (A)			

Are your parents  married?  
 separated?  
 others, please specify: \_\_\_\_\_

2. Other than your parents, do you have any relatives or benefactors, who contribute to the household income?  Yes  No

Other household members (Brothers/Sisters, Uncle/Aunt, Grandparents, etc.)	Occupation	Employer/Address	Gross Annual (Yearly) Income
Total (B)			

3. Combined Gross Annual Income of your family (A and B)

- ₱110,000.00 and below       ₱180,001.00 – ₱210,000.00  
 ₱110,001.00 – ₱145,000.00       Above ₱210,000.00  
 ₱145,001.00 – ₱180,000.00

4. Does your family own or rent the house you are staying in?

Owned (not mortgaged)  
 Owned (mortgaged)      Monthly Amortization: ₱ \_\_\_\_\_  
 Rented      Monthly Rental: ₱ \_\_\_\_\_  
 Neither owned nor rented  
Name of Owner: \_\_\_\_\_  
Relationship of owner to your family: \_\_\_\_\_

5. Generally, what is your house made of?

- concrete       combination of wood and concrete       bamboo w/ galvanized roofing  
 wood       combination of nipa, wood, and bamboo       others (specify) \_\_\_\_\_

6. Does your family own any land?  Yes  No

If yes, what type?

- Residential       Commercial       Industrial  
 Agricultural       Orchard       Fishpond  
 Others (specify) \_\_\_\_\_



**Please PRINT all information. Do not leave any item unanswered.**

**7. Do your parents own (a) building(s) aside from your house?**  Yes  No

If yes, what type?

Residential  Commercial  Industrial  Agricultural

Others (specify) \_\_\_\_\_

**8. What appliances/gadget does your family own?**

(Indicate the number of appliances you have at home.)

___ Television Set	___ Microwave Oven	___ Electric Fan
___ Stereo Component	___ Gas/Electric Range	___ Electric/Hand Water Pump
___ Personal/Laptop Computer	___ Refrigerator/Freezer	___ Telephone/Cellular Phone
___ iPad/Tablet	___ Washing Machine	___ Piano/Organ
___ Smartphone	___ Play Station/iPod/Wii/Xbox	___ Air-conditioning Unit
		___ Others (specify) _____

**9. Does your family own any vehicle for transportation?**  Yes  No

(Indicate the number of vehicles you have.)

___ Bicycle	___ Motorcycle	___ Pick-up/Van
___ Tricycle (pedalled/trisikad)	___ Owner-type jeep	___ Truck
___ Tricycle (motorized)	___ Passenger jeep	___ Car
___ Others (specify) _____		

If yes, how did your family acquire it?

Brand-new purchase  Second-hand purchase  
 Acquired through Financing / Loan  Gift / Handed down by relative  
 Model: \_\_\_\_\_ Market Price: \_\_\_\_\_

**10. Does your family engage in any business/ enterprise?**  Yes  No

If yes, specify \_\_\_\_\_

**11. For Non-Iloilo City residents:**

Name of nearest relative in Iloilo City: \_\_\_\_\_  
 Relation (uncle, aunt, etc.) \_\_\_\_\_  
 City Address: \_\_\_\_\_  
 Tel./ Cel. No. \_\_\_\_\_

I hereby certify to the correctness of the information given in this application form.

\_\_\_\_\_  
 Signature over Printed Name of Applicant

\_\_\_\_\_  
 Signature over Printed Name of Parent/Guardian

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date

**Note: The information above on socio-economic status is subject to further verification by the Admission Committee. Any misinformation from the applicant may serve as ground for his/her disqualification for admission.**

12. ON THE SPACE PROVIDED BELOW, PLEASE MAKE A SKETCH OF THE LOCATION OF YOUR HOUSE. INCLUDE PROMINENT LANDMARKS WITH THEIR NAMES (e.g., SARI-SARI STORE, BUSINESS ESTABLISHMENT, ETC.)

Large blank area for sketching the location of a house and including names of landmarks. The form includes faint, mirrored text from the reverse side of the page, such as "Name of the house" and "Address".

**CERTIFICATION OF OFFICIAL GRADES**

**Applicant's Name:**

\_\_\_\_\_ First Name                      \_\_\_\_\_ Middle Name                      \_\_\_\_\_ Last Name

**Preferred Strand**

Mark the space below with 1 for your first choice and with 2 for your second choice of strand.

\_\_\_\_\_ ABM                      \_\_\_\_\_ HUMSS                      \_\_\_\_\_ STEM

**Final Grades in Grade 9**

<u>Subject</u>	<u>Final Grade</u>
Mathematics	
Science	
Social Studies	
Filipino	
English	

Final Weighted Average Grade in all Subjects of Grade 9	
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**First Grading Grades in Grade 10**

<u>Subject</u>	<u>Final Grade</u>
Mathematics	
Science	
Social Studies	
Filipino	
English	

Weighted Average Grade in all Subjects in the First Grading of Grade 10	
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Certified True and Correct:

\_\_\_\_\_  
Registrar's or School Principal's signature over Printed Name

