

University of the Philippines Visayas

Miagao, Iloilo, Philippines 5023

Supply and Property Services Office

TeleFAX: (033)3159858/3158141

Website: www.upv.edu.ph, Email: spso.upvisayas@up.edu.ph

REQUEST FOR QUOTATIONDate: **2022-07-12**Quotation No.: **2022-6402**Mode of Procurement: **SHOP_52.1.B**MPS#: **MPS-2022-0672**

Please quote as your best offer on the term/s listed below, subject to the terms and conditions:

- Submit **sealed quotations** to SPSO Iloilo City or Miagao campus or email to: spso.upvisayas@up.edu.ph
- Indicate company name, address and quotation number on the envelop or in your email subject
- Affix full signature of printed name

Please address to: Emiliza C. Lozada
Chief, SPSO, UP Visayas
Miagao, Iloilo

DEADLINE: 2022-07-19

EMILIZA C. LOZADA

CHIEF, SPSO

No.	Qty	Unit	Item (Descriptions / Specifications)	A B C	Model	Unit Price	TOTAL Price
EARMARKED 2022-07-636 TLA LIBRARY FEES LIBRARY-2022-07-2							
1	2.00	box	CLIP, backfold, 32mm, 12s/box, Prince _	25-			
2	2.00	box	CLIP, backfold, 50mm, 12s/box, Prince _	25-			
3	5.00	box	CLIP-PAPER, gem type, 33mm, 100s/box, UK _	55-			
4	5.00	box	CLIP-PAPER, gem type, jumbo, 50mm, 100s/box, Prince _	75-			
5	1.00	box	ENVELOPE, expanding, kraft, legal size, 100s/box _	40-			
6	5.00	piece	ERASER, rubber, EL-20 _	20-			
7	5.00	piece	FILE BOXMAGAZINE, large, Files _	250-			
8	100.00	piece	FOLDER, long 14 pts. _	10-			
9	1.00	bundle	FOLDER, morocco/fancy, A4 size, 50s/pack _	260-			
10	1.00	pack	FOLDER, morocco/fancy, legal size, 50s/pack _	670-			
11	50.00	piece	FOLDER, Ordinary, Short _	4-			
12	1.00	piece	GLUE GUN _	130-			
13	5.00	piece	NOTEBOOK, small, spring _	25-			
14	4.00	ream	PAPER-MIMEO, Groundwood, A4 _	180-			
15	2.00	pack	PAPER-SPECIAL, Board, short _	45-			
16	5.00	pack	PAPER-SPECIAL, Long _	65-			
17	5.00	pack	PAPER-SPECIAL, Short _	50-			
18	15.00	piece	PEN-BALL ordinary (blue, black, red) _	6-			
19	2.00	piece	PEN-MARKING, permanent, black, Pentel _	75-			
20	2.00	piece	PEN-MARKING, permanent, blue, Pentel _	75-			
21	2.00	piece	PEN-MARKING, permanent, red, Pentel _	75-			
22	5.00	piece	PEN-SIGN, blue, Pentel _	65-			
23	5.00	piece	PEN-SIGN, black, Pentel _	65-			
24	5.00	piece	PEN-SIGN, Gtec C4 black _	65-			
25	5.00	piece	PEN-SIGN, red, Pentel _	65-			
26	5.00	piece	RULER, plastic, 12", Prince _	25-			
27	5.00	roll	TAPE-PACKAGING, 48mm, 50 meters length, Crocodile _	20-			
28	20.00	roll	TAPE-TRANSPARENT, 1 in, 24mm, 50 meters, Olympic (Scotch) _	20-			
29	5.00	roll	TAPE-TRANSPARENT, 2", 48mm, 50 meters, Crocodile _	60-			
30	10.00	ream	bond paper, long, 8 1/2 x 13 _good quality	200-			

P 22,175